
*JOINT MEETING BOARD OF SELECTMEN AND LIBRARY TRUSTEES
MEETING MINUTES*

**TUESDAY, SEPTEMBER 6, 2016 – 6:30 P.M.
TRAINING ROOM – PUBLIC SAFETY BUILDING**

This meeting was aired live and taped for local television.

PRESENT: Leo Janssens II, Chair, Duncan Phyfe, Member, Kyle Johnson, Clerk, Sylvia Turcotte, Interim Town Administrator and Mary Calandrella, Executive Assistant. Doug Briggs was absent.

I. SALUTE THE FLAG

Leo Janssens called the meeting to order at 6:30 p.m. and led everyone in the Pledge of Allegiance.

II. SOLICIT PUBLIC INPUT None

III. APPROVAL OF AGENDA

Duncan Phyfe motioned to approve the agenda with the addition under Old Business to include a briefing on the TA Search Committee by Ed Vitone and was seconded by Kyle Johnson. Motion carried.

IV. PRESENTATIONS & REPORTS

A. Library Trustee Appointment

Members in attendance were: Ed Vitone, Chair, Candace Wright, Anne Olivari, Paula St. Laurent-Kuehl, Lynne Pinsoneault. (Christine Eddy was present)

Ed Vitone, the Chair of the Committee, presented to the Selectmen the Trustees recommendation of Christine Eddy to be appointed as Maggie Whitney's replacement on the Library Board of Trustees.

Role Call vote was taken to appoint Christine Eddy as follows: Ed Vitone- Yes; Candace Wright- Yes, Anne Olivari- Yes; Paula St. Laurent-Kuehl- Yes; Lynne Pinsoneault- Yes.

Role Call vote was taken to appoint Christine Eddy by the Board of Selectmen as follows; Leo Janssens – Yes; Kyle Johnson – Yes; Duncan Phyfe- Yes.

V. OLD BUSINESS

A. TA Search Update

Ed Vitone briefed the Selectmen on the progression of the search for the new Town Administrator. Ed Vitone stated that the Committee will conduct interviews in the next few days and should have the chosen candidates to the Board for September 15, 2016. Mr. Vitone also commended the Board on their selection of committee members.

VI. NEW BUSINESS

A. Discussion on portable trailers at the DPW

Leo Janssens asked Steve Nims for his thoughts on the use of a trailer at the DPW site. Steve Nims stated that he was against the use of a trailer and he would prefer monies be spent on the building. Kyle Johnson recommended the use of a trailer as the cost per year was doable and was the best option at this time in his opinion. Leo Janssens debated on

spending money on a trailer rental versus building repairs. Both Mr. Janssens and Duncan Phyfe decided to wait for Mr. Briggs return.

Kyle Johnson motioned to execute the contract for the portable trailer bid, No second; motion did not pass.

B. Discussion on the Downtown Focus Committee

Kyle Johnson suggested to the Board that the Downtown Focus Committee be disbanded. Mr. Johnson noted that with the result of the Special Town Meeting, this Committee's charge was not realistic at this time. Leo Janssens agreed and noted that Doug Briggs recommended the need for a part time Planner for the Town which will be addressed at the next Special Town Meeting.

Kyle Johnson motioned to disband the Downtown Focus Committee and was seconded by Duncan Phyfe. Motion carried.

C. Set Date for Fall Special Town Meeting

Leo Janssens stated that the Board needs to set the Special Town Meeting date for Tuesday, October 25, 2016 and close the warrant on Wednesday, September 28, 2016.

Duncan Phyfe motioned to set October 25, 2016 for the Special Town Meeting with the deadline of September 28, 2016 for warrant articles, seconded by Kyle Johnson. Motion carried.

VII. TOWN ADMINISTRATOR'S UPDATE

Leo Janssens read the following;

- Signs and mailboxes were vandalized over the weekend on Cobb Road. A police report was filed.
 - Road paving has been completed on Chapel St, Lawrence St and Cushing St.
 - Top coats on Lakeshore and Cashman Hill will be done in the next few weeks.
- Steve Nims noted that Cashman Hill Rd has already been completed.

VIII. APPROVAL OF MINUTES

A. August 8, 2016- Special Meeting

B. August 15, 2016 – Regular Meeting

Duncan Phyfe made the motion to approve the amended minutes of August 8, 2016 and was seconded by Kyle Johnson. Motion carried.

Duncan Phyfe made the motion to approve the amended minutes of August 15, 2016 and was seconded by Kyle Johnson. Motion carried.

IX. BOS CORRESPONDENCE None

X. SEPTEMBER MEETINGS and ANNOUNCEMENTS

Kyle Johnson read the upcoming meetings as follows;

- Water / Sewer Commission – Tuesday, September 13, 2016 at 6pm Lower Level at TH
- Board of Assessors – Wednesday September 14, 2016 at 5pm Assessor's Office TH

Kyle Johnson read the following Town Clerk Reminders:

- January 1st and on – Open registration of voters at the Town Hall, Town Clerk’s Office, 32 Main Street, from 7:30 a.m. to 7:00 p.m. on Mondays and 7:30 a.m. to 5:00 p.m. Tuesday thru Thursday, and closed on Friday.
- June 1st the Dog Licenses have a \$10.00 fine added to the cost of licensing.
- September 8th – State Primary – held at J.R. Briggs Elementary School in the Gym from 7:00 a.m. to 8:00 p.m.
- September 12, 2016 at 5pm – Last day for all write ins or sticker candidates who won in a State Primary to file a written acceptance of the nomination and receipt from the State Ethics Commission with the Secretary of the Commonwealth.
- September 13th at 2pm – Last day and hour to file withdrawals of or objections to nominations made at the State Primaries.

The next scheduled Board of Selectmen meeting will be held on Monday, September 19, 2016 at 6:30 p.m. in the Training Room at the Public Safety Building.

XI. SOLICIT PUBLIC INPUT (5 minute limit) A resident of Cashman Hill Rd spoke to the Board with regards to the DPW building. He stated that he has done some research on other towns and found that Boylston, MA is building a new DPW complex for \$ 4,000,000. He asked if we could look at plans that he brought to the meeting. Steve Nims met with him after this meeting.

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT

At 7:06 p.m. Duncan Phyfe motioned to adjourn the meeting and was seconded by Kyle Johnson. Motion carried.

Respectfully submitted,
Mary Calandrella, Executive Assistant

*Approved by BOS
9/19/16*